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ABSTRACT

This document describes the history of and lists documents available from the Syracuse University Resources for Educators of Adults (SUREA) and the Syracuse University Publications in Continuing Education (SUPCE). The history describes in detail the founding of SUREA and the work of the persons who were instrumental in its development. It also describes the beginning of SUPCE and lists documents available in its files. Copies of journal and newspaper articles describing the programs also are included in this report. (KC)

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SYRACUSE UNIVERSITY RESOURCES FOR EDUCATORS OF ADULTS

A RETROSPECTIVE VIEW: LOOKING TO THE FUTURE

Alexander N. Charters
assisted by
Betty Jane Vaughn

ED294990

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SYRACUSE UNIVERSITY

RESOURCES FOR EDUCATORS OF ADULTS

A Retrospective View: Looking to the Future

by

Alexander N. Charters

Assisted by Betty Jane Vaughn

Syracuse University
Syracuse, New York 13244 USA

MSS 32

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SYRACUSE UNIVERSITY RESOURCES FOR EDUCATORS OF ADULTS
(SUREA)

SYRACUSE UNIVERSITY PUBLICATIONS IN CONTINUING EDUCATION
(SUPCE)

A Retrospective View: Looking to the Future

A premise underlying SUREA and SUPCE is that the enhancement of adult and continuing education depends in a significant way on the educators of adults who in various roles develop, implement and evaluate programs and activities in the field. Their continuing professional development is therefore critical to the Adult Education movement and enterprise. Accordingly SUREA and SUPCE were developed to provide additional resources and to facilitate further access to them so that educators of adults are able to continue their professional development efficiently and effectively. SUPCE is now considered a part of SUREA although for publishing and marketing purposes retains its separate identity. Some statements and articles have been written about SUREA and SUPCE. Readers may wish to refer to them. (Attachments A and B).

SUREA and SUPCE have been developed in the English language. The resources in English extend to materials in English from all countries. It was considered that the use of staff materials, financial and other resources in other languages by practitioners and researchers is not sufficient to develop SUREA and SUPCE other than in English. It is noted however that as Associated Resource Centers for Adult Education (ARCAE) develops, communication is provided with other libraries/documentation center/ institutes in English and other languages and in other countries.

At present the National Institute for Adult Education (England and Wales), Library of Stighting, SVE (The Netherlands), and SUREA are current members.

SUREA and SUPCE have evolved without a pre-planned design. As resources became available they were integrated with the then existing resources. Gradually a design did emerge. There is now a comprehensive plan. This plan is stated as the Table of Contents of the International Handbook of Resources for Educators of Adults. (Attachment C).

Syracuse University libraries continue to provide advice, planning, funds for acquisition, professional and clerical staff, support, space as well as initiative and encouragement.

It is recorded also that significant support was provided by University College (1949-64) and the Office of Vice President for Continuing Education (1964-73). These units provided extensive resources in terms of clerical and professional staff time, administrative services, funds for travel and other items.

A legion of people have been necessary to develop SUREA and SUPCE. Many of them are listed as contributors at the end of this statement. Other contributors are listed in Attachment D. Still other colleagues were fellow participants at seminars, conferences and other meetings. To each one, sincere thanks are appropriate but more basic it is hoped that they also feel satisfaction in having helped adults to gain more control over their own destinies.

The Assistant in this statement is Betty Jane Vaughn. She has been involved in virtually every phase of SUREA and SUPCE since 1960. Her effort and expertise are reflected throughout this venture. Our colleagues around the world are grateful for her contribution to Adult Education.

Mrs. Jane Frost has been associated with me as secretary for over thirty years. I know that she has a sense of satisfaction for her skills and efforts in helping adults to learn locally and internationally.

The Highlights - Events and Activities which follow record the new developments or major thrusts that have occured. Unless otherwise noted, all of the programs, projects, collections and other activities continue to develop. It is clearly recognized that over the years great amounts of planning, staff time and expertise, and other resources were continuously provided to build upon each of the Highlights - Events and Activities. This retrospective View shows that a comprehensive plan has been developed and substantial resources have been accumulated or developed. Substantial further development is needed as SUREA continues to be Looking to the Future.

Alexander N. Charters

Highlights, Events and Activities

1949 Adult Education materials were taken from the shelves of Carnegie Library--with permission of the Librarian. These were added to the collectionsof staff members and made available as a staff library for the practitioners at University College downtown.

1949 A course on Adult Education and the Library was offered by the School of Library Science.

1949 The graduate program in Adult Education (M.A., Ed.D., Ph.D.) was established in the School of Education. The Adult Education materials at University College became a major resource. The University College library accordingly expanded from use by practitioners to include students, scholars and researchers in Adult Education.

1949 The first workshop for credit in Adult Education in the School of Education was offered during the Summer Session.

1950 A branch library set up for adult students at University College was one of the first in the country. The Adult Education materials were moved to the University College Library.

1950 The first professor and area chairman of Adult Education was appointed in the School of Education.

1954 About this time, University College established a relationship with the Center for the Study of Liberal

Education of Adults (CSLEA). Among other activities University College was the repository of all CSLEA publications.

1955 University College began publishing the so-called "Blue Books" in Adult Education. Twenty-nine items were published by 1969. It was discontinued when other Syracuse University Publications in Continuing Education (SUPCE) series were published.

1955 About this time, audio tapes were made of interviews with visitors to University College. It was the beginning of the audio collection.

1957 The Fund for Adult Education (FAE) selected Syracuse University to receive an award as a memorial to Paul Hoy Helms who was a Syracuse University alumnus and at the time of his death was Vice President of FAE. A grant of $10,000 was made by FAE and was to be expended over fifteen years. Chancellor William P. Tolley designated the gift for the Paul Hoy Helms Library in Liberal Adult Education.

1957 A small part of a $255,000 grant to University College was used to start a Book of the Conference project. A book was placed on the bed of each participant at the conference centers of Pinebrook, Sagamore, Minnowbrook and Syracuse. The first book was Lippmann, A Public Philosophy. At the same time about a dozen books were selected by faculty members and put on a bookshelf in each classroom of Peck and Reed Halls.

Adult students could bring and leave an old book in exchange for one from the bookshelf. University College kept updating the books. These projects were continued for about two years.

1958 The periodical collection in Adult Education was reviewed. A list was made of the ones related to Adult Education. Over the next years additional periodicals were added and back numbers were obtained.

1958 A branch of Syracuse University Bookstores was opened in Peck Hall of University College.

1960 International Congress of University Adult Education (ICUAE) was founded at Sagamore center of Syracuse University and made Syracuse University its official archivist.

1961 The Pamphlet File began in 1961 and consisted of the materials, pamphlets, papers, reports and other items given by FAE.

1961 The Fund for Adult Education, when it ceased to exist, gave University College its entire staff library.

1961 The gift of some 10,000 photographs from FAE initiated the visual collection in Adult Education.

1961 The gift of the Omnibus series by FAE was the beginning of the video collection in Adult Education.

1962 A list of Descriptive Subject Headings was developed and a folder was made for each heading and sub-heading. All of the terms are in the Educational Resources Informational Center/Adult Education (ERIC/AE) thesaurus. The list was modified over several years. (Appendix G).

1964 FAE gave University College residual funds, when it ceased to exist, to support Adult Education library resources and publications. The total funds exceeded $70,000 and were to be expended over twelve years.

1964 On the basis of the University College and FAE materials, the Office of Education made a grant of $249,000 to set up a model library in Adult Education at University College. The offices of the project were in the University Regent Theater (URT) which had recently been acquired for University College.

1964 A Conference of Adult Education Organizations (now Coalition of Adult Education Organizations) [CAEO]. was called by University College. The heads of about twenty national and international organizations met to discuss the grant from the Office of Education. Syracuse University Resources for Educators of Adults (SUREA) is a current active member. This conference was one of the first of many international conferences on resources/documentation/libraries on Adult Education.

1965 Adult Education materials, including the FAE library, were the first to be catalogued by Syracuse University Library into Library of Congress Classification. (Syracuse University formerly used the Dewey Decimal Classification.)

1966 ERIC/AE clearinghouse set up at Syracuse University. It build on the Office of Education project. ERIC/AE

was a recommendation of the CAEO to central ERIC which was being established. A total of over $700,000 was contracted 1966-72 to Syracuse University. In 1972 ERIC/AE was combined with ERIC/ Vocational Education and ERIC/Career Education and moved to Northern Illinois University.

1966 The first William Pearson Tolley Medal for Distinguished Leadership in Adult Education was awarded to Dr. Cyril O. Houle. The Medal was personally endowed by Chancellor Tolley.

1967 SUPCE was established to pull together all publications in Adult Education at Syracuse University. (Attachment E).

1967 Ford Foundation made a $100,000 grant to support the publications program of SUPCE.

1967 Dr. Edward Hutchinson, Executive Director of the National Institute of Adult Education (England and Wales), wrote a commendatory statement about documentation at Syracuse University. (Attachment F).

1967 All Adult Education materials, Office of Education Project and ERIC/AE moved to Continuing Education Center--a new conference complex of University College at Roney Lane.

1968 Adult Education collections and activities were named Library of Continuing Education (LCE).

1968 The First International Conference on the Comparative Study of Adult Education held at Exeter, New Hampshire.

1969 CSLEA, American Foundation for Continuing Education (AFCE) gave entire stock of publications to SUPCE. SUPCE sold the items through the Syracuse University Press. A grant of $3,000 was made to move the books and materials. The archives and other materials were also given.

1970-72 Contract with the Regional Medical Program Service to produce Fostering the Growing Need to Learn. Included are a Selected and Annotated Bibliography, Report of Significant Activities and a Critique of Descriptors of Terms in Continuing Education for Health Manpower. The study was based in the Library of Continuing Education and all of the materials purchased for the study were later processed into the LCE. Grants were about $100,000.

1971-83 LCE moved to and incorporated into the Ernest S. Bird Library and the George Arents Research Library for Special Collections.

1974-75 Over 75 audio-cassettes about Continuing Adult Education in Canada given by Dr. Roby Kidd.

1975 Clearinghouse Resources for Educators of Adults (CREA) funded by New York State. It had its base in LCE but in 1979 the Dean of the School of Education separated it from Continuing Education. It was discontinued in 1981. The total amount of contracts was over $340,000.

1977 The University Council on Education for Public Responsibility gave $5,000 to publish Adult Education Masters' Theses and Doctoral Dissertations (SUPCE) and Adult and Continuing Education Collections (SUPCE) as well as other items.

1977 The sale and distribution of SUPCE publications were moved from Syracuse University Press to Printing Services. (Attachment I).

1977 The MSS Series of SUPCE was begun for the purpose of publishing the contents of the collections and the means of ready access to items. (Attachment H).

1978 Laubach Literacy International (LLI) made a gift of archives and other materials. LLI paid the cost of processing and the publication of the shelf-list.

1978 Professional Development for Educators of Adults, SUPCE, was published in English and translated into Spanish by the President of Simon Rodriquez University, Caracus, Venezuela.

1979 Over 50 SU-AE memos, relating to Adult Education at Syracuse University had been distributed since the late 1960s. In 1979 a new series incorporating prior relevant memos was begun. (Attachment J).

1979 International Handbook of Resources for Educators of Adults published by SUPCE.

1980 The Adult Education Association of U.S.A. presented the Pioneer Award to Alexander N. Charters for establishing the Library of Continuing Education. (Attachment K).

1981 The mailing address for the gift of materials was changed to Educational Bibliographer, Bird Library. Former addresses included International Congress of University Adult Education (ICUAE), LCE, CREA, Alexander N. Charters, SUREA, SUPCE.

1981 Newsletters in Adult and Continuing Education were collected, processed and filed in a section of the Pamphlet File.

1981 SUREA replaced LCE as the name of the total collection and activities.

1981 The first Margaret and Alexander Charters Award for Excellence in Adult Education was awarded to Dr. Ronald Hilton. An endowment fund was established by Margaret and Alexander Charters.

1981 SUPCE made arrangements with Sydjysk Universitets for Printing Service to be North American distributor for Strategies of Lifelong Learning.

1983 Associated Resource Centers for Adult Education (ARCAE) set up to link libraries/documentation centers/resource centers/institutes in Adult Education in other countries. It includes centers in English and other languages. The initial Associates are the National Institute for Adult Education (NIAE) (England and Wales), Library of Stighting SVE (The Netherlands) and SUREA. (Attachment L.)

1984 SUPCE combined as a part of SUREA but for publishing and marketing purposes it retains its separate identity.

1985 International Handbook of Resources for Educators of Adults being revised. A contract is with UNESCO to ICUAE for SUREA to produce.

1985 Alexander N. Charters attended the Fourth International Conference on Adult Education - UNESCO and Paris 1985 (also attended the third conference in Tokyo, 1972).

1985 Exploratory discussions are continuing about making SUPCE a unit of the Syracuse University Press.

1985 Dr. Malcolm Knowles is making a gift of: his publications, scrapbooks, correspondence covering his entire career, as well as his professional library and personal correspondence.

----- The Archives of Syracuse University contain the records, publications and other documents of Syracuse University, including University College and all other divisions, units and projects related to Adult and Continuing Education. The personal papers and records of some personnel are also in the Archives.

---- Most of the books and periodicals have been purchased by Syracuse University Libraries. All other items have been generously contributed by individuals and organizations from many countries.

Contributors in the Development of

SUREA and SUPCE

Syracuse University Libraries

Directors

Wharton Miller - Director, 1927-1955

Wayne S. Yenawine - Director, 1956-1965

Warren Boes - Acting Director, 1965-1966, Director 1966-1973

Metod M. Milac - Acting Director, 1973-1974

Donald C. Anthony - Director, 7/1/74-1/31/85

Pauline M. Miller - Interim Director, 2/1/85-2/28/86

Professional Staff Associated with
Continuing Education Materials

George Abbott - Head, Media Services

Donald C. Anthony - Special Collections Librarian

Carolyn A. Davis - Manuscripts Librarian

Amy S. Doherty - University Archivist

Edward J. Goodman - Education and Sociology Bibliographer

Metod M. Milac - Associate Director for Collections

University College Librarians

Fern Allen - in charge of branches of Syracuse University Libraries - 1948

Virginia Walton - 1955-1970

Betty Jane Vaughn - 1961-1972

School of Education

Deans

Harry S. Ganders - 1936-53

Virgil Rogers - 1953-63

David Krathwohl - 1965-76

Robert Stewart (Acting) - 1963-65

Burton Blatt - 1976-84

Harold Herber - (Interim) - 1985

Joan Burstyn -1986 -

Directors of Education Development and Administrative Studies

Dennis Gooler - 1970-79

Sidney Micek - 1979 -

Professors of Adult Education

Alexander N. Charters - 1950-83

Clifford L. Winters, Jr. - 1960-85

A. A. Liveright - 1968-69

Harlan Copeland - 1969-73

Robert Blakely (Adjunct) - 1969-70

Warren Ziegler (Adjunct) - 1969, 1973-74, 1978

Grace Healy - 1974-79, Adjunct 1979-81

William Rivera - 1979-81

Roger Hiemstra - 1980 -

Paul Ilsley - 1983 -

Ralph Brockett - 1982-84

Berton Sisco - 1983-85

Nancy Gadbow - 1984 -

Thomas Valentine - 1985 -

Projects

Library of Continuing Education - 1968

Betty Jane Vaughn

Syracuse University Resources for Educators of Adults

Alexander N. Charters

Office of Education Project 1964-66

Roger DeCrow

Diane Ironside

Betty Jane Vaughn

Regional Medical Program - 1970-72

Alexander N. Charters

Robert Blakely

Educational Resources Information Center/Adult Education 1966-72

Roger DeCrow

Diane Ironside

Betty Jane Vaughn

Ronald Miller

Gaby Hendley

Edith Bennett

Stanley Grabowski

Syracuse University Publications in Continuing Education

Diane Ironside 1967-70

Doris Chertow

Alexander N. Charters

Clearinghouse Resources for Educators of Adults 1975-81

Donald Holmwood 1975-79

William Rivera 1979-81

United Nations Educational, Scientific and Cultural Organization - Contracts

Paul Bertelsen

Paul Mhaiki

University College

Kenneth G. Bartlett 1942-52

Alexander N. Charters 1952-64

Clifford L. Winters, Jr. - 1964-70

Frank E. Funk 1970 -

Alexander N. Charters

(activities related to SUREA-SUPCE)

University College

Assistant to the Dean, 1948-50

Assistant Dean, 1950-52

Dean, 1952-64

Vice President for Continuing Education, 1964-73

School of Education

Assistant Professor, 1950-54

Associate Professor, 1954-59

Professor, 1959-83

Professor Emeritus, 1983

Area Chairman, 1950-73

International

Convenor of first meeting of Coalition of Adult Education Organizations (CAEO)

Participant in most of the conferences and meetings related to Adult Education and information/documentation/ libraries.

Activities in Adult Education related to UNESCO and member of the U.S. National Commission for UNESCO.

Founding Board Member of International Council of Adult Education and Executive Committee of International Congress of University Adult Education.

AI ✓

An Archives for Adult Education

Syracuse University provides a library for a wealth of adult education literature

By Harold W. Stubblefield

Syracuse University is now meeting a long felt need of professors, researchers, and students for an archives of materials about adult education. Persons interested in the history of adult education now have access to a rich collection of materials about many of the organizations and individuals who have played a significant role in the development of adult education in the United States. Dr. Alexander Charters, Professor of Adult Education at Syracuse, initiated the archives and continues to provide leadership for its expansion. The materials themselves are housed on the Syracuse University campus in the George Arents Research Library which occupies the sixth floor of the E. S. Bird Library.

What the Archives Contain

Several collections are housed in the Arents Research Library: (1) the manuscript collection in adult and continuing education, (2) the Frank C. Laubach Collection, and (3) the Syracuse University Archives.

The adult and continuing education collection contains materials of 24 individuals, organizations, and agencies. You will find materials from the American Association for Adult Education, Adult Education Association of the USA, American Foundation for Continuing Education, Center for the Study of Liberal Education for Adults, Fund for Adult Education, National Association for Public School Adult Educators, National University Extension Association, Syracuse University Publications in Continuing Education, and University Council on Education for Public Responsibility. Among individuals who contributed materials are Robert E. Shearer, Paul H. Sheats, and Coolie Verner.

Persons interested in literacy education will find the personal papers of Frank C. Laubach and documents of Laubach Literacy, Inc. housed at Syracuse. These materials were made available for research purposes in 1974.

Another holding is the Syracuse University Archives, containing the records of the officers and history of Syracuse University. The files of Alexander Charters are included in this collection; Dr. Charters served as Dean of University College and Vice President for Continuing Education.

In addition to these print materials, Syracuse University also has a collection of photographs of persons and organizations in adult education. This collection is not yet completely processed; photographs continue to be added.

The E. S. Bird Library contains a microfilm collection of masters theses and doctoral dissertations in adult education. An extensive pamphlet file of adult and continuing education materials is also housed in the Bird Library.

Access to and Information About These Resources

These resource materials are available to professors, students, and researchers; the library's physical facilities are superb, and the staff members are helpful and supportive.

If you want additional information about the collections and how to use the George Arents Research Library, you should write or call: Ms. Carolyn Davis, Manuscript Librarian, George Arents Research Library, 6th Floor, E. S. Bird Library, Syracuse University, Syracuse, New York 13210 (315) 423-2697 or Alexander N. Charters, Professor of Adult Education, 200 Huntington Hall, Syracuse University, Syracuse, New York 13210 (315) 423-3421.

You can obtain a three-page description of these materials from Dr. Charters. They are available at no charge. The paper describes the resources, explains how to gain access, and lists four publications that inventory the various holdings.

What Remains To Be Done

Sryacuse University has provided a commendable and much needed service to adult education, but the task of building an adult education archives is far from complete. Other

(continued on page 31)

Harold W. Stubblefield is Associate Professor and Program Chairman, Adult and Continuing Education, Virginia Polytechnic Institute and State University in Blacksburg, Virginia.

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Archives for Adult Ed.
(continued from page 7)
collections of personal papers and organizational documents are needed. Persons who have participated in the field of adult education are encouraged to contribute their papers and documents to Syracuse University. While Syracuse is not an "official" depository, it does offer unique advantages. It already houses several collections it has facilities for additional materials, and will accept adult education materials. Persons or organizations who wish to contribute materials should write Alexander Charters for directions. Syracuse University will pay the cost for shipping the materials.

The papers and documents of individuals and organizations that are housed in universities, historical societies, and other depositories need to be identified so that a master list can be prepared. No single depository can, of course, house all adult education materials, but a catalogue of collections and their locations will provide easier access. This information can be sent to Dr. Charters at Syracuse University.

Adult education has a multi-faceted history, the full story of which has yet to be told. But the collection of papers and documents of individuals, agencies, and organizations engaged in the education of adults will provide some of the necessary materials for writing such a history.

Book Reviews
(continued from page 30)
Lyle Lithchfield, former farmer, now fur trader and father of four, made it through 40 years without being able to read or write. He speaks freely of how it feels to be forgotten by the school system, the subterfuges he had to resort to. With an Adult Basic Ed tutor, he is now acquiring these skills. And he liberates himself from his narrow world, his marriage also changes.

A film which has won awards from the American Film Festival, 1979, Dupont-Columbia Citation in Broadcast Journalism, 1980, and the Connecticut Film Festival. It has had special showings over public TV and at the Pre-White House Conference on Libraries and Literacy in 1979.

The film-maker was formerly with *Sesame Street*. According to Jonathan Kozol, the film is "intensely moving, personal and strong." According to Jane Garrett, Episcopal Diocese of Vermont, "The film is useful in making people aware that among their very own neighbors are adults who cannot read. Once aware that this is not simply another distant, overwhelming problem . . . people decide to become involved in helping illiterates in their own communities." The film has been used in training for librarians, teachers, in recruiting tutors, and with potential drop-outs in high school.

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October 2-3, 1980
Sheraton Airport Inn
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By Ronald J. Hilton

SUREA: The Grand Canyon of adult education research

Perhaps the best kept secrets of any university library are the stories behind its special collections. Hundreds of stories must underlie nearly thirty special collections of the Ernest S. Bird Library at Syracuse University. The rest of us may wonder what linked Syracuse University with the personal papers (and lives) of such well-known personalities as Margaret Bourke-White, Dorothy Thompson, and Mike Wallace, and authors and poets like Stephen Crane, James J. Audubon, Robert Frost and Jack London, Byron and Browning, Wilde and Swinburne. From what priceless coincidences and by whose tireless efforts did Bird fall heir to the famous Leopold Von Ranke Library?

Even as I ruminate about such questions, I remind myself that my task here is not about these people. Instead, in this paper, I have set out to examine some of the sweep and scope—as well as a bit of the history—of a group of special collections that make Bird Library a mecca for scholars and students in the discipline of adult education; hopefully to better inform the adult education reader about this collection and access to it.

The special collections at Syracuse have given this library and the University a reputation for sensitivity, thoroughness, and comprehensiveness simply unmatched elsewhere. Although in our time we have finally stopped the veneration of bigness for its own sake, some few phenomena are splendid primarily because of their extraordinary size or completeness. And, like the Grand Canyon or the Metropolitan Museum, the Syracuse University Resources for Educators of Adults (SUREA) and its companion adult education collections, enjoy a position of magnitude that approaches grandeur.

Perhaps for you, as for me, experiencing a library is a satisfying activity demanding full engagement of all the senses. Perhaps you too love the smells of such a library, and the varied sounds, somehow distinctive on nearly every floor. And perhaps you too sense as you leave the elevator on the sixth floor—home of the George Arents Research Library—at least a slight rush of special excitement, bordering on awe, that signals your own awareness that like Indiana Jones, you have come upon a place of great treasure.

Perhaps you are conscious, as I often am, of a need to veil that surge of enthusiasm, a need to appear cool and collected in demeanor, even amid reminders of just how rare and various are some of these treasures—films of Syracuse University football games dating back to 1934; the Von Ranke Library itself, hundreds of volumes, some dating back three centuries; and the papers, original drafts and manuscripts of a dozen or more writers you wish you had known in life whom you can know now, somehow close to their moments of greatest creativity.

Perhaps like me also, in an act of sheer intellectual hypocrisy, you mask your excitement with some quasi-erudite or simply patronizing observation, rather than betray your quickened pulse. But then, to yourself, you observe, "By God, there are only four of us in the whole place"—knowledgeable Carolyn Davis who accompanies you on your first tour or two; the twelve-year-old boy doing research on science fiction; an author or budding author who has spent every Monday, Wednesday and Friday afternoon here for nobody knows how long. As the fourth member of this unattached quartet, still fearful that you may appear too delighted, "too soon made glad," you reach for some other means to demonstrate your capacity not to be moved:

"It is pretty sound, especially the papers." Then you assure Ms. Davis that you are quite pleased with your orientation and will feel very much at home if left alone to browse. Then the acts of concentration really begin as you attempt to assess the largest collection of adult education materials in the world.

And for students and scholars of adult education, SUREA is clearly a collection not to be missed. As B.J. Vaughn, its one-time caretaker and now Acquisitions Librarian for the ERIC Clearing House on Information Resources, has observed, "There is virtually no one of eminence in adult and continuing education who has not come to the Library (SUREA), to University College, and/or to our ERIC Clearing House." A pretty strong claim, you reflect, but the names of some of these distinguished visitors over the past two decades do lend considerable support: Cyril O. Houle, Thomas Kelly, Edward Hutchison, Eugene Johnson, A.A. Liveright, Alan Thomas, Roby Kidd, Metod Savacevic, Paul Sheats, Huey Long, LaLage Brown, Malcolm Knowles, Robert Havighurst, William Griffith, and Collie Verner, a veritable *Who's Who* of the best of adult education research, teaching, and practice.

One of the distinguished visitors, Professor and Program Chairman Harold Stubblefield of the Virginia Polytechnic Institute, has written in *Lifelong Learn*

Ronald J. Hilton is Professor in the College of Continuing Education, Rochester Institute of Technology.

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ing some four years ago (Stubblefield 1980):

> Persons interested in the history of adult education now have access to a rich collection of materials about many of the organizations and individuals who have played a significant role in the development of adult education in the United States. These resource materials are available to professors, students and researchers, the library's physical facilities are superb, and the staff members are helpful and supportive. (p. 7)

Perhaps historical descriptions will accomplish the twin tasks of describing how this immense array of resources came to be in one place and how it happens that so many scholars travel so far to make use of them.

1948 – Dr. Alexander N. Charters arrived at Syracuse University as Assistant to the Dean of University College, already a highly regarded continuing education center of the Northeast. Charters, with a recently completed doctorate from the University of Chicago, had studied with Cyril O. Houle there, and had written his own dissertation on the Great Books Movement as an adult education enterprise.

1949 – Charters, now newly named Assistant Dean, initiated several conversations with Wharton Miller, Syracuse University Director of Libraries and Dean of the Library School, in which they explored the possibilities of opening a collection for use of the staff at University College, several blocks from the main SU campus. Miller was remarkably supportive: "Take whatever you want," he said. "Take a cart and get whatever you want." Thus began a spirit of cooperation between Syracuse University Libraries and the University College that has lasted already more than thirty years.

1952 – Following the death of Paul Hoy Helms – Syracuse University alumnus and officer of the Fund for Adult Education – a grant was made to Syracuse by the Fund to create "a library of Liberal Adult Education" in honor of Mr. Helms. Limited only to books, this new collection would by design require fifteen years to be assembled, and faculty would enter with considerable thoughtfulness and seriousness the reasoned conversations, discussions, and debate that led to the decisions about selections for this wholly new collection. The Helms Library includes a vast range of materials from Jacques Barzun to Catherine Drinker Bowen, from Diogenes to Pascal, from William James to Nancy Mitford; and includes volumes from among all the social sciences, from philosophy and religion, and from history, management sciences, and even from imaginative literature. Now fully integrated into the Bird Library, the Helms Collection is identified by each book bearing a plate indicating its manner of origination within the larger library.

1961 – After ten years as an impetus for new initiatives in adult education nationally, the Fund for Adult Education (FAE), endowed by the Ford Foundation, dissolved itself. All of its resources were sent to Syracuse University, including books, periodicals, even office supplies. Among the major accomplishments of the Fund for Adult Education had been the design and implementation of the Center for the Study of Liberal Education for Adults (CSLEA) and the American Foundation for Continuing Education (AFCE). Between the two collections (FAE and AFCE) are more than one hundred boxes of archival material describing some of the most interesting experiments in continuing education in the nation's history. In part to give FAE materials order and accessibility, B.J. Vaughn was appointed part-time librarian during this year.

1961-1977 – Between these dates and in such peculiar patterns as to appear random, there have been added to the Syracuse University Resources for Educators of Adults the papers of four other professional associations (the Adult Education Association of the United States of America, the Adult Education Research Conference, the Association of University Evening Colleges, and the Commission of Professors of Adult Education). Additionally, there have been collected during the same time frame the papers of a dozen or more of the most significant contributors to the fields of adult education research or practice, including those of A.A. Liveright, Robert E. Sharer, Paul H. Sheats, Coolie Verner, and of course, Alexander N. Charters himself.

1963-64 – Dr. Charters, B.J. Vaughn, and Virginia Walton, librarian at University College, submitted a proposal to the Federal Government, in which they proposed to establish a national prototype collection of materials in such fields as adult education, health education, vocational education, and related fields. In 1964, Syracuse University was awarded $249,000 for the creation of such a national prototype, to be known as the Library of Continuing Education (LCN). By generous design of the University, the existing materials in adult education, already considerable, were to become part of this new federally supported resource. This new need for acquisition and cataloguing occurred during the very year that E.S. Bird was beginning the tedious, time-consuming process of converting all holdings from the Dewey Decimal System to the Library of Congress Catalogue System. As a result, the adult education holdings - both old and new – were the very first to make the transition.

1967 – By now, Syracuse University Libraries had earned a reputation for earnest and competent services. It came as a real pleasure but little surprise that the first ERIC grant was awarded to Syracuse University in 1967. The ERIC System, begun nationally in 1965 by act of federal legislation, created a series of clearinghouses throughout the country for the storage and retrieval of research in a wide range of fields. Its holdings included research and other information typically unpublished and therefore otherwise unavailable. ERIC/AE (for adult education) remained at Syracuse for six years, when it was transferred to Northern Illinois University in DeKalb, to be incorporated into the already existing ERIC/Career Information resources there.

1974 – The materials of Frank C. Laubach and the documents of the world-wide literacy organization he founded became available at Syracuse. Readers will remember Laubach Literacy, Inc., whose home offices remain in Syracuse, as the parent organization of the early "Each One Teach One" process of attracting and training volunteers to become the teachers of illiterate adults, in one-on-one situations. In recent years, the activity has acquired another, more familiar name, "Literacy Volunteers."

1975-81 – The Clearinghouse of Resources for Educators of Adults

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(CREA), funded by the Division of Continuing Education of New York State, provided a range of services from actual resources given or loaned to educators of adults in the State of New York, to referral services and training opportunities for this same group of professionals. As with other SU services to educators of adults, CREA became known nationally as a model of relevant, useful services, in this instance perhaps more than any other, available to the educators of adults wherever they might be in the State.

So brief a description as the above necessarily leaves many omissions: the largest media collection of adult education materials, with scores of audiotapes and videotapes of remarkable persons and events in recent American adult education history; more than 10,000 photographs, and everywhere, the evidence of millions of dollars, hundreds of person-years, and an abundance of caring attention to the most precious resources of any professional field—the people, the literature, the art and science, and the philosophy of it all.

Small wonder that the adult education collections of Syracuse University Libraries have been cited for a number of awards, none more prestigious than the Pioneer Award of the Adult Education Association of the United States of America. Indeed the award, as is always the case, was given to the person who has imagined and nurtured virtually every step of this enormous collection of materials for more than a quarter of a century. In a news release of the University (1980), we read that Dr. Charters was given this award

> for establishing the Library of Continuing Education at Syracuse University. Now named Syracuse University Resources for Educators of Adults, the library is the first such resource center in the United States. It enhances resource identification, processing, and evaluation; resource utilization; and resource accessibility to libraries, programs, and networks worldwide. (p. 1)

No accomplishment of this scope and complexity can ever be said to be the work of one person. Literally hundreds of people had a part in shaping the selection, cataloguing, and of course, finally the use of these national treasures. But insofar as it has happened in adult education in this country in this century, this fine collection comes close to being the child of the mind of a single individual, Alexander N. Charters. AAACE

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TECHNIQUES

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& Research - Fall 1984 p 29-30

April, 1984

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THE WHAT AND HOW OF THE SYRACUSE COLLECTION

Since the 1950s Syracuse University has provided leadership in the publication, collection, and dissemination of adult education resources through the Syracuse University Publications in Continuing Education (SUPCE) and the Syracuse University Resources for Educators of Adults (SUREA). This resource center is the only collection of its kind in this country. The materials provide a rich source for adult education practitioners and researchers. Alexander N. Charters, in a quarter century at Syracuse, has provided the leadership for the University's becoming a prominent resource for publications and resources for educators of adults.

What Material Does SUPCE Contain?

SUPCE includes over 300 publications. Many of these were given to SUPCE by the Center for the Study of Liberal Education of Adults (CSLEA) and the American Foundation for Continuing Education. The SUPCE series includes: Notes, Essays, Reports, and Occasional Papers of the Center for the Study of Liberal Education for Adults (CSLEA); Landmark and New Horizon series; William Pearson Tolley Medal series; Papers on Adult Education – University College (Blue Books); the American Foundation for Continuing Education (AFCE) formerly the American Foundation for Political Education; MSS series (Manuscripts and General), Research Reports, the International Handbook for Resources for Educators of Adults; the Syracuse University Centennial Series; and Syracuse University related publications. SUPCE prints and distributes materials produced or related to SUREA and is the distributing agent for some adult education organizations.

What Material Does SUREA Contain?

From the first, SUREA has brought together materials in a variety of formats. The materials range from books to audio tapes and recordings to personal papers to photographs.

The Collections

Books. An effort is made to acquire all significant books on adult/continuing education that are in the English language. The collection, which is historical and up to date, is processed under the Library of Congress system. The Paul Hoy Helms Collection in Liberal Adult Education, funded by the Fund for Adult Education, has been processed and a list compiled.

Pamphlet File. Hundreds of pamphlets are processed in the Pamphlet File. Acquisition listings, alphabetical by title and under Descriptive Subject Headings and by card catalogue under author, are available.

Periodical and Newsletters. Over one hundred periodicals and newsletters related to adult/continuing education are current, with many series complete. Newsletters are now in the pamphlet file.

Media-Nonprint. The media-nonprint collection contains over 300 audio tapes and audio recordings; video cassettes, video tapes, and films (8 and 16 mm.) are included. In addition, a list of 400 adult education masters theses and doctoral dissertations in the United States have been compiled under Descriptive Subject Headings. Microfilms released before July 1, 1975 are available in Bird Library and since then a list is kept. Also available on video tapes is the complete Omnibus Series which was provided for national TV viewing by the Ford Foundation and the Columbia Broadcasting System (CBS). A film collection is being developed.

Oral History. The oral history collection is designed primarily for historical research. The items included are sound and video recordings which have been recorded since the early 1950's and the Mentor series. It is housed as part of the Media Collection in Bird Library.

Archives and Manuscripts

The archives and manuscript collections are housed in the Arents Research Library. The adult and continuing education collection contains materials of more than 25 organizations and individuals. Among the organizations with materials in the archives are the American Association for Adult Education, Adult Education Association for the U.S.A. (now the American Association for Adult Continuing Education), Center for the Study of Liberal Education for Adults, American Foundation for Continuing Education, Fund for Adult Education, National Association for Public School Adult Educators, and the National University Extension Association. Shelf lists have been prepared and printed. The collection extends over 400 linear feet of shelf space.

The personal papers of Frank C. Laubach and documents of Laubach Literary, Inc. are housed at Syracuse. These materials were made available for research purposes in 1974.

The Syracuse University Archives, containing the records of the officers and history of Syracuse University and Alexander N. Charters, are also housed in the Arents Research Library.

Photograph Collection

Over 10,000 photographs of adult education activities are being processed.

How To Obtain Access

Educators of adults are welcome at any time to use the collections by Syracuse University Libraries. When available, carrel or other work area is provided by the librarian to out-of-town users. The circulating collections are available through inter-library loan. Archives and manuscripts in the George E. Arents Research Library are governed by special access policies. Consult with the staff in Room 600 or write to the Head of the George E. Arents Library for Special Collections, 600 Bird Library, Syracuse University, Syracuse, New York 13210. For an order form for SUPCE publications as available, write to Syracuse University Printing Services, 125 College Place, Syracuse, New York 13210.

To provide current information about SUREA, SU-AE MEMOs, which describe the collections, accessibility, publications, and other matters, are issued occasionally. Several descriptive publications related to the collections have been published by SUPCE. For a copy of the Memos and other information about SUREA, write to Dr. Alexander N. Charters, Professor of Adult Education, Syracuse University, New York 13210.

What Are the Plans for the Future?

SUREA continuously evaluates its services, reviews its objectives, and identifies and assesses the needs of selected constituencies. One result of this appraisal is the Associated Resource Centers in Adult Education (ARCAE), a group to promote networks and cooperative relationships among adult education resource centers nationally and internationally.

SUREA's work is a pioneer and significant contribution. Its work will be enhanced as practitioners and researchers increasingly use the resources and contribute materials to the collection.

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SYRACUSE UNIVERSITY
SCHOOL OF EDUCATION
Syracuse University Resources for Educators of Adults
Syracuse, New York 13210 U.S.A.
315-423-3421
Alexander N. Charters
Director

SU-AE
MEMO 1
June 1981

SYRACUSE UNIVERSITY RESOURCES FOR EDUCATORS OF ADULTS (SUREA)

Syracuse University Resources for Educators of Adults (SUREA) is designed to assist in the professional development of educators of adults. It identifies, processes, disseminates and evaluates resources and information about resources for educators of adults. It includes print, nonprint and human resources on a worldwide basis, primarily in the English language.

It is a university-wide program that has working relationships with several schools and colleges as well as other academic and administrative units of Syracuse University. It is also in communication with national and international organizations, associations and agencies in adult and continuing education.

The resources are available to educators of adults, who are encouraged to use the resources in Syracuse according to the policies and procedures of Syracuse University Libraries.

HISTORY

In 1964, Syracuse University received a grant from the United States Office of Education to develop the Library of Continuing Education (L.C.E.). As a result, adult and continuing education collections and materials that had been accumulated for more than two decades formed the basis for what has now become Syracuse University Resources for Educators of Adults (SUREA).

This wealth of adult education literature and information comes from the contributions of many individuals, organizations, foundations, associations and governments nationally and internationally. SUREA is a Syracuse University-wide activity and the vast collections are now housed in the Ernest S. Bird Library.

SCOPE

SUREA, which functions primarily in the English language, includes resources that are:

Items and information about resources
Print and nonprint items as well as human resources
For educators of adults (not for adults in open courses and programs)
Worldwide in scope

PURPOSES

SUREA is based on the assumption that the field of adult and continuing education will be developed and enhanced primarily by the educators of adults.

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Accordingly, it is committed to assisting educators of adults in preparing for entrance to the field and in continuing their professional development through the study of theory and practice.

The objectives of SUREA are:

1. To assist in identifying, developing, processing, disseminating and evaluating resources for educators of adults.

2. To assist in making the resources accessible to:

   a) faculty, staff and students at Syracuse University;
   b) contributors of resource items as well as of financial and other support;
   c) researchers and practitioners outside of the Syracuse University constituency. Each of the University resources is accessible according to policies and procedures of Syracuse University.

3. To assist in the conduct and facilitation of research utilizing the resources.

4. To coordinate and cooperate as appropriate with other resource programs, libraries and networks world-wide.

CLIENTS - THE EDUCATORS OF ADULTS

SUREA is designed to meet needs of educators of adults. Many educators of adults are not identified as such but SUREA is concerned with persons who are in adult education agencies and/or who have functions such as the following who are involved with adults: organizers, principals, program and other administrators; supervisors; deans; directors; advisors and counselors; librarians; media specialists, and other support personnel; tutors and teachers; faculty and students; community developers; community educators; research workers; policy makers; elected officials; and board members of adult education agencies.

SUPPORT-FINANCIAL

As a pioneer in the development of information resources for educators of adults, Syracuse University is committed to continuing intellectual, operational and financial support.

Syracuse University Libraries provide professional and technical assistance in making the collections an integral part of the University resources.

In addition, financial support of over $450,000 has come from a wide range of agencies including: the U.S. Government; Fund for Adult Education; Ford Foundation; University Council on Education for Public Responsibility; the Laubach Family. The budget of Educational Resources Information Center/Adult Education, while at Syracuse University, was about $700,000. The budget for the Clearinghouse of Resources for Educators of Adults (CREA) was about $325,000 for 1975-81.

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SUPPORT - CONTRIBUTIONS

The contributions of individuals and organizations have been substantial. In some cases it has been a collection of several hundred books, pamphlets, periodicals, tapes or photographs. In other cases it has been a few items perhaps rare or missing ones; and in other cases it has been personal papers.

SUREA is possible because educators of adults worldwide have provided active cooperation and support on a continuing basis. Their roles are many; they give items; they identify resources; they encourage others to donate; they collect items for SUREA, and above all they use it. The support is needed, encouraged and welcomed.

THE COLLECTIONS

There are publications that describe in detail each collection. The publications are listed in a bibliography, Professional Development for Education of Adults, SU-AE - MEMO 2. Acquisition lists, shelf lists, Descriptive Subject Headings (DSH) and other classification forms are used. In addition, the call number (Library of Congress or ERIC) of each item is given to facilitate access by the user.

Books

Effort is made to acquire all books on adult/continuing education that are in the English language. The collection, which is historical and up to date, is processed under the Library of Congress system.

The Paul Hoy Helms Collection in Liberal Adult Education, funded by the Fund for Adult Education, has been processed and a list compiled.

Pamphlet File

Hundreds of pamphlets are processed in the Pamphlet File. Acquisition Listings, alphabetical by title and under DSH by card catalogue under author are available.

Periodicals and Newsletters

Over one hundred periodicals and newsletters related to adult/continuing education are current, with many series complete.

Media - Nonprint

Over 300 audio tapes and audio recordings have been collected.

Video cassettes, video tapes and films (8 and 16 mm.) are included.

A list of 400 adult education masters theses and doctoral dissertations in the United States has been compiled under DSH. Microfilms released before July 1, 1973 are available in Bird Library. Microfilms released later are listed in UPDATE-SUREA.

The complete Omnibus Series which was produced for national TV viewing by the Ford Foundation and the Columbia Broadcasting System (CBS-TV) is available on video tapes.

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Oral History

The oral history collection is designed primarily for historical research. It includes audio tapes and cassettes of educators of adults which have been recorded since the early 1950's. It is housed as part of the Media-Nonprint collection in Bird Library.

ARCHIVES AND MANUSCRIPTS

The archives and manuscripts of over 25 organizations and individuals are processed. Shelf lists have been prepared and printed. The collection extends over 400 linear feet of shelf space.

Archives of adult education individuals and programs of Syracuse University are also processed.

CONTINUING EDUCATION PHOTOGRAPH COLLECTION

Over 10,000 photographs of adult education activities are being processed.

EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)

ERIC/AE was contracted to Syracuse University from 1966 to 1972. ERIC/Adult Career and Vocational Education is at Ohio State University. ERIC/Information Studies is at Syracuse University. Two complete ERIC collections are housed at the University. Manual and computerized search facilities are available to provide access to ERIC as well as other data banks.

CLEARINGHOUSE OF RESOURCES FOR EDUCATORS OF ADULTS (CREA)

CREA provided resources, referral services and relevant opportunities for training for educators of adults in New York State. It lent its collection of over 1,600 print and nonprint items; published CREA-tivity in New York (Newsletter), Federal Register Review, and bibliographies; and responded to requests for information from users in New York State.

CREA was funded by the Division of Continuing Education of New York State from 1975-1981.

WILLIAM P. TOLLEY AWARD

The William Pearson Tolley Award for Distinguished Leadership in Adult Education is awarded at appropriate times. Seven awards have been made to: Cyril O. Houle, Mohan S. Mehta, Sidney Griffith Raybould, Kenneth G. Bartlett, James Robbins Kidd, Lalage Bown, and Thurman James White.

HUMAN RESOURCES

Syracuse University has some publications and a file of information about educators of adults. A start has been made to update this resource.

SYRACUSE UNIVERSITY PUBLICATIONS IN CONTINUING EDUCATION (SUPCE)

SUPCE includes over 300 publications--many given to SUREA by the Center for the Study of Liberal Education of Adults (CSLEA) and the American Foundation for

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Continuing Education. Its publication program includes: the Tolley Award Series; Occasional Papers; Landmarks Series; MS Series (General); Research Reports; and the International Handbook of Resources for Educators of Adults. It prints and distributes material produced by or related to SUREA.

UPDATE SUREA

Through UPDATE SUREA, a publication of SUPCE, information is disseminated about acquisitions and their processing as SUREA continues to keep the collections current and to expand its program.

A series of SU-AE MEMOs is distributed to inform those persons associated with SUREA of developments of SUREA and to elicit further suggestions and cooperation.

HOW TO OBTAIN ACCESSIBILITY

1. Educators of adults are welcome at any time to use the collections by visiting Syracuse University Libraries.

2. The circulating collections are available through inter-library loan. Consult the librarian of your agency or institution.

3. Archives and manuscripts in the George E. Arents Research Library are governed by special access policies. Consult with the staff in Room 600 or write to the Head of the George E. Arents Library for Special Collections, 600 Bird Library, Syracuse University, Syracuse, N. Y. 13210, USA.

4. For order form for SUPCE publications as available, write to: Syracuse University Printing Services, 125 College Place, Syracuse, N. Y. 13210, USA.

5. SU-AE MEMOs, which describe the collections, accessibility, publications and other matters are issued from time to time.

ASSOCIATED RESOURCE CENTERS FOR ADULT EDUCATION

SUREA is interested in working in a partnership network with other major and established centers which have collections and other resources in and a commitment to adult and continuing education.

EVALUATION

Continuous evaluation of SUREA is an essential component. It begins and continues with identification and assessment of the needs of the selected constituency, carries on to the review of objectives and in general pervades all aspects of SUREA.

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SU-AE
MEMO - 7
Rev. June 1985

PROFESSIONAL DEVELOPMENT OF EDUCATORS OF ADULTS
-current-

Publications by
Syracuse University Publications in Continuing Education (SUPCE)
or related to
Syracuse University Resources for Educators of Adults (SUREA)

Alexander N. Charters

ABSTRACTS OF DISSERTATIONS AND THESES: SYRACUSE UNIVERSITY GRADUATES IN ADULT EDUCATION. MS11, Alexander N. Charters. Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1979. 95pp., 22 items. (LC5215.A27) (ED 183 168).

ACCESSIBILITY TO RESOURCES FOR EDUCATORS OF ADULTS. MS9, Alexander N. Charters. Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1977. 14pp. (LC5219.C45A2) (ED 175 464).

ACQUISITION LIST: CLEARINGHOUSE OF RESOURCES FOR EDUCATORS OF ADULTS: BY DESCRIPTIVE SUBJECT HEADINGS (cc. 6.US.Ac12). Alexander N. Charters and Donald P. Holmwood. CREA Syracuse University Clearinghouse of Resources for Educators of Adults, Syracuse University, Syracuse, NY 13210 USA, 1978. 84pp., 1,406 items. (LC5219.C45A25) (ED IP/CE)

ACQUISITION LIST PAMPHLET FILE - E.S. BIRD LIBRARY. Alexander N. Charters and Edward Goodman. MSS30 Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1983 (in process).

ADULT EDUCATION - ACQUISITION LIST PAMPHLET FILE - E.S. BIRD LIBRARY. MS13, compiled by Alexander N. Charters. Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1980. 91pp., 1,120 items. (LC5219.C45A27) (ED 188616)

ADULT AND CONTINUING EDUCATION COLLECTIONS: A DESCRIPTIVE LIST OF MANUSCRIPT HOLDINGS IN SYRACUSE UNIVERSITY LIBRARIES. MSS16 (BA.6.US.AdOS). Compiled by Alexander N. Charters, Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1977. 204pp., 228 linear ft. (LC5215) (ED 167 702)

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ADULT EDUCATION MASTERS THESES AND DOCTORAL DISSERTATIONS - ON MICROFILM IN SYRACUSE UNIVERSITY LIBRARIES. MSS17. Compiled by Alexander N. Charters, Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1977. 159pp., approx. 1,200 items. (LC2381.S95) (ED 174 793).

ADULT EDUCATION PERIODICALS & NEWSLETTERS - E.S. BIRD LIBRARY. MSS29 Alexander N. Charters and Edward Gschwender, Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1984. 22pp.

ADULT EDUCATION - SOUND AND VIDEO RECORDINGS - E.S. BIRD LIBRARY. MSS26, Rev. Dec. 1983. Alexander N. Charters and George Abbott, Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1983. 51pp. (LC/IP) (ED/IP).

AIDS TO ACCESS - RESOURCES FOR EDUCATORS OF ADULTS. MS1, Alexander N. Charters. Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1978. 28pp. (LC.5219.C45A38) (ED 168 598).

ANNOTATED BIBLIOGRAPHY FOR THE EDUCATION OF PUBLIC OFFENDERS: BY DESCRIPTIVE SUBJECT HEADINGS. CRE4. Alexander N. Charters, Donald P. Holmwood, Michael J. Willis. Syracuse University Clearinghouse of Resources for Educators of Adults, Syracuse University, Syracuse, NY 13210 USA, 1978. 257pp. 150 items, EJ-45 items, Nat. Crim. Inst. Ref. Service - 1,485 items (LC IP) (ED 159 428).

CLEARINGHOUSE RESOURCES FOR EDUCATORS OF ADULTS: FOUR YEAR REPORT. MS14, Alexander N. Charters. Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1980. 61pp. (LC IP) (ED 188 615).

COMMUNITY EDUCATION: AN ANNOTATED BIBLIOGRAPHY. Alexander N. Charters and Edward J. Gschwender. CRE5. Syracuse University Clearinghouse of Resources for Educators of Adults, Syracuse University, Syracuse, NY 13210 USA, 1979. 250pp. (LC5219.A62) (ED 179 789).

CONTINUING EDUCATION FOR EDUCATORS OF ADULTS: THE ROLES OF RESEARCH. MS6, Alexander N. Charters. Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1977. 22pp. (LC5219.C45C6) (ED 159 437).

CONTINUING EDUCATION PHOTOGRAPH COLLECTION: BY EVENT & PERSON. MSS28. Compiled by Alexander N. Charters and Carolyn Davis. Syracuse University Resources for Educators of Adults, Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1983. (in process).

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INFORMATION RESOURCES FOR EDUCATORS OF ADULTS. Alexander N. Charters. Occasional Paper, 1979. Official Publication of the International Congress of University Adult Education, Chris Duke, Editor, Canberra, Australia. Syracuse University, Syracuse, NY 13210 USA. 14pp. (ED IP).

INTERNATIONAL HANDBOOK OF RESOURCES FOR EDUCATORS OF ADULTS. MSS18 (CB.6.US.In18). Edited by Alexander N. Charters. Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1977. 82pp. (LC5215.C55) (ED IP).

PERSONAL PAPERS OF FRANK C. LAUBACH. Documents of Laubach Literacy, Inc. MSS19. (BA.6>US.La03). Compiled by Deborah R.Chmaj and Mendore Wolde. Syracuse University, Syracuse, NY 13210 USA, 1979. 91pp., 164 linear ft. (LC IP) (ED 166 363).

LITERACY IN THE 70'S; AN ANNOTATED BIBLIOGRAPHY. CRE6. William Rivera and Robert S. Laubach. Syracuse University Clearinghouse of Resources for Educators of Adults, Syracuse University, Syracuse, NY 13210 USA, 1980. 192pp. (LC) (ED 195 660).

NEWSLETTERS, CLEARINGHOUSE OF RESOURCES FOR EDUCATORS OF ADULTS. January 1975-June 1978. CRE2 (cc.6.US.Cr05). Alexander N. Charters and Donald P. Holmwood. Syracuse University Clearinghouse of Resources for Educators of Adults, Syracuse University, Syracuse, NY 13210 USA, 1978. 30 Newsletters, 21 Federal Registers. (LC IP) (ED/IP).

OMNIBUS SERIES - E.S. BIRD LIBRARY. MSS24 (cc.6.US.Om19). Compiled by Alexander N. Charters. Syracuse University Adult Education Area, Syracuse University, Syracuse, NY 13210 USA, 1978. 36pp., 223 items. (LC5219.C45045) (ED 166 362).

PUBLICATIONS IN CONTINUING EDUCATION - LIST OF PUBLICATIONS. MSS26 (MS12 revised), Alexander N. Charters and Donald P. Holmwood. Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1983. 35pp. (LC IP) (ED IP).

THE PAUL HOY HELMS LIBRARY IN LIBERAL ADULT EDUCATION. MSS20. (cc.6US.Pa03). Compiled by Alexander N. Charters. Syracuse University Adult Education Area, Syracuse University, Syracuse, NY 13210 USA, 1978. 53pp., 733 items. (LC5219.C45P3C.2) (ED 162 672).

PROFESSIONAL DEVELOPMENT FOR EDUCATORS OF ADULTS: A BIBLIOGRAPHY. (cc.6.US.Pr04). CRE2. Compiled by Alexander N. Charters and Donald P. Holmwood. Syracuse University Clearinghouse of Resources for Educators of Adults, Syracuse University, Syracuse, NY 13210 USA, 1978. 111pp. ERIC - 440 items; CREA - 50 items. (LC5219.C45P7) (ED 159 438).

PROFESSIONAL DEVELOPMENT OF EDUCATORS OF ADULTS. MS2, Alexander N. Charters. Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1978. 10pp. (LC5219.CX45P72) (ED 166 361).

PROFESSIONAL DEVELOPMENT IN ADULT AND CONTINUING EDUCATION. A report prepared by Alexander N. Charters. Syracuse University, Syracuse, NY 13210 USA, 1970. 14pp. (ED IP).

PUBLICATIONS IN CONTINUING EDUCATION - LIST OF PUBLICATIONS. MSS26 (MS12 revised), Alexander N. Charters and Donald P. Holmwood. Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1983. 56pp.

REPORT OF MEETING ON RESOURCES FOR EDUCATORS OF ADULTS. Alexander N. Charters. Syracuse University, Syracuse, NY 13210 USA, December 1979. 17pp. (ED IP).

SUPCE AND SUREA: PUBLICATIONS AND RESOURCES FOR EDUCATORS OF ADULTS. MSS31. Harold W. Stubblefield. Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA. 10pp. (LC IP) (ED IP).

SYRACUSE UNIVERSITY PUBLICATIONS IN CONTINUING EDUCATION ON MICROFICHE. MSS27. Compiled by Alexander N. Charters. Syraucse University Publications in Continuing Education, Syracuse University, Syraucse, NY 13210 USA, 1983. (in process).

SYRACUSE UNIVERSITY RESOURCES IN ADULT EDUCATION. (MSS15) MS7 revised. Alexander N. Charters, Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1979. (LC IP).

WHO WE ARE: WHAT SOME EDUCATORS SAY ABOUT THEIR CHARACTERISTICS, COMPETENCIES AND ROLES. MS5, Alexander N. Charters and Ronald J. Hilton. Syracuse University Resources for Educators of Adults, Syracuse University, Syracuse, NY 13210 USA, 1978. 52pp. (LC5219.C45W45) (ED 162 077).

NOTE: Each publication is available in Archives Bird Library, Book Collection Bird Library, Office Fourth Floor Bird Library, and ERIC (Educational Research Information Center) as indicated.

SYRACUSE B3

SC...OL OF EDUCATIO
Syracuse University Resources for Educators of Adul

Syracuse, New York 13210 U S
315-423-34

Alexander N. Charte
Direct

SU-AE
MEMO 4
June 81

SYRACUSE UNIVERSITY PUBLICATIONS IN CONTINUING EDUCATION (SUPCE)

Syracuse University Publications in Continuing Education (SUPCE) was founded in 1968 to help meet the demonstrated demand for quality studies in the field of adult and continuing education. An editor was appointed to head the newly organized program in September 1968, reporting to Alexander N. Charters, then Vice President for Continuing Education.

PURPOSES

Syracuse University Publications in Continuing Education (SUPCE) is based on the assumption that the field of adult and continuing education will be developed and enhanced primarily by educators of adults. Accordingly, it is committed to assisting educators of adults through the study of theory and practice in preparing for entrance to the field and in continuing their professional development.

The objectives of SUPCE are:

1. To publish materials in the field of adult and continuing education.
2. To assist educators of adults to develop further their professional capabilities.
3. To relate to SUREA and to research and instructional projects and programs of Syracuse University.
4. To coordinate and cooperate as appropriate with other publishers of adult and continuing education materials.

PUBLICATIONS

There are over 300 publications in adult and continuing education which are a part of SUPCE.

The SUPCE series include: notes, essays, reports, and occasional papers of the Center for the Study of Liberal Education for Adults (CSLEA); Landmark and New Horizons series; William Pearson Tolley Medal series; Papers on Adult Education-University College (Blue Books); The American Foundation for Continuing Education (AFCE), formerly American Foundation for Political Education; MS series (general); some Clearinghouse of Resources for Educators of Adults (CREA) publications; some single publications; and Syracuse University related publications.

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Current types of publications include:

- ~~research reports~~
- occasional papers
- landmark and new horizons series
- William Pearson Tolley Medal presentations
- MS series

CLIENTS - Educators of Adults

SUPCE is designed to meet needs of educators of adults. Many educators of adults are not identified as such but SUPCE is concerned with persons who are in adult education agencies and/or who have functions such as the following who are involved with adults: organizers, principals, program and other administrators; supervisors; deans; directors; advisors and counselors; librarians, media specialists, and other support personnel; tutors, teachers; faculty and students of adult education; community developers; community educators; research workers; policy makers; elected officials; board members of adult education agencies.

FORMATS

SUPCE makes its publications available in several formats:

- Most publications are in print form
- The International Handbook for Education of Adults which is in print form is up-dated periodically. New pages are inserted by the subscriber into the loose-leaf binder which is provided to the subscriber.
- SUPCE Publications on Microfiche (MS16) is a package of the SUPCE publications which are on microfiche in ERIC.

LANGUAGE AND TRANSLATION

The SUPCE publications are primarily in the English language and only a few publications have been translated. However, SUPCE encourages translation into other languages with appropriate attribution. In some cases, copyright is held by other publishers and accordingly SUPCE can not give permission to reproduce.

SUPPORT-FINANCIAL

Until the middle 1960's support for SUPCE came primarily from University College and the Office of the Vice President for Continuing Education of Syracuse University. The Fund for Adult Education (FAE) also provided funds which were restricted to the publications program. A five-year grant totalling $100,000 from the Ford Foundation in 1972 was significant in the continuing development of SUPCE.

The sale of publications is an important financial resource.

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SUPPORT-CONTRIBUTIONS

The contributions to SUPCE of individuals and organizations have been substantial. Primary support has come through submission of manuscripts free of charge. In a few cases the costs of typing, duplication and other aid has been provided.

In addition reports and other manuscripts have been presented to SUPCE by the sponsors of research or other projects.

THE SYRACUSE UNIVERSITY RESOURCES FOR EDUCATORS OF ADULTS (SUREA)

SUREA includes a comprehensive collection of information about resources and resources for educators of adults. Some of the publications related to SUREA are published and distributed by SUPCE.

ORDERS:

A printed order form of available SUPCE publications may be obtained from: Printing Services, 125 College Place, Syracuse University, Syracuse, N. Y. 13210, U.S.A.

Alexander N. Charters
Editor, SUPCE
Syracuse University
Syracuse, N. Y. 13210 U.S.A.
Tel: (315) 423-3421

SU-AE
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Nov. 1985

C

INTERNATIONAL HANDBOOK OF RESOURCES FOR EDUCATORS OF ADUTLS

Alexander N. Charters
Professor of Adult Education
Syracuse University

Raymond Dengel
Documents Librarian
Edinboro University
Edinboro, Pennsylvania

International Congress of University Adult Education

November 1985

Alexander Charters
Professor of Adult Education
216 Lockwood Road
Syracuse, NY 13214 USA
(315-446-2629)

SU-AE
Memo 56
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INTERNATIONAL HANDBOOK OF RESOURCES
FOR EDUCATORS OF ADULTS

Introduction

I.

A. Purpose/Justification and sponsor

B. Role of Unesco in Resources for Educators of Adults (REA)

C. Definition of Adult Education

D. Adult Education in context of lifelong learning

E. Resources for educators of adults in context of professional development of educators of adults

F. Description of educators of adults

G. Agencies of adult education

H. Language considerations

I. Quality of resources

J. Policies on adult education

II. Conferences/Meetings/Symposia/Seminars/Workshops

A. Agendas/Reports of proceedings

III. Information Organizations

A. Information centers/documentation centers/libraries/ clearinghouses/resource centers/collections

B. Networks

C. Programs/institutions

C

IV. Forms of Resources

A. Print

1. Books and monographs
2. Pamphlets
3. Serial publications - periodicals/newsletters/ magazines/annuals/newspapers
4. Archives/manuscripts
5. Dissertations
6. Directories/handbooks
7. Dictionaries/terminologies/thesaures
8. Registries of research/bibliographies
9. Encyclopedias/yearbooks
10. Government documents

B. Media

1. Electronic Information systems/networks
2. Microfilms
3. Video cassettes
4. Audio cassettes
5. Films
6. Microfiche
7. Visual collection
8. Satellite/telecommunication

C. Data Base Systems

1. Indexing and abstracting services
2. Numeric and full text and general information

D. Professional Personnel

1. Consultants/specialists
2. Common interest networks

C

E. Associations/Organizations

1. Government

a. International

b. National

c. State/Provincal

d. Local

2. Non-government

a. International

b. National

c. State/Provincal

d. Local

3. Inter-government

4. Commissions/Councils/Committees/Coordinating Bodies

F. Professional Development

1. Institutional training programs

a. Educational Institutions/Colleges/Universities

-diploma

-undergraduate/associate/baccalaureate

-graduate

b. Organizations - Non educational

2. Associations

a. Conferences

b. Seminars

c. Exchanges/Tours

3. Research/Statistics

C

V. Location of Resources

A. Libraries - public/government

1. International

2. National

3. Regional

4. State/Province

5. County/Town/City/Parish

6. Community

B. Non-governmental

1. Individual

2. Voluntary Bodies

3. Commercial

C. Adult Education Agencies

D. Associations and organizations

VI. Availability and Accessibility

VII. Support Services

A. Classification Schemes

1. ERIC

2. Library of Congress

3. Dewey Decimal Classification

4. British National Library

5. Descriptive Subject Headings

6. International Organization for Standardization (ISO)

7. Universal Decimal Classificaiton (UDC)

B. Equipment/Facilities

C. Finances - grants

D. Publishers

E. Evaluation

Alexander N. Charters
Raymond Dengel
November 1985

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MANUSCRIPTS IN CONTINUING EDUCATION

GEORGE ARENTS RESEARCH LIBRARY

STATUS AS OF OCTOBER 1985

NAME	PROCESSED	UNPROCESSED
Adult Education Association (AEA)	18'	
American Issues Forum (Nancy Brown) U.S.A. (George Aker) Section on Aging		2' 12"
George Aker		8'
American Association for Adult and Continuing Education (AAACE) (began 11/1982, combination of AEA & NAPCE)		40'
American Education Research Conference	1'	
American Foundation for Continuing Education	19'	
Association for Continuing Higher Education (ACHE, was AUEC, Assoc. of University Evening Colleges)	17'	9'
Brown, Lalage		3'
Center for the Study of Liberal Education for Adults (C.S.L.G.A.)	45'	
Clearinghouse - Resources for Education of Adults (CREA)		2'
Coalition of Adult Education Organizations (CAEO)		1.5'
Commission of the Professor of Adult Education (CPAE)	1'	5.5'
Continuing Education Photograph Collection	3.5'	1"

D

NAME	PROCESSED	UNPROCESSED
Dowling, W.D. - misc. material		6"
Fund for Adult Education (FAE)	70'	
Galaxy Conference	1.5'	
Glancy, Keith - see Galaxy Conference		
Hendrickson, Andrew	7.5'	
Hunsaker, Herbert C.		13'
Ingham, Roy - misc. material		6"
Institute of Development Studies		3'
International Congress of University Adult Education (ICUAE)	3'	
International Council for Adult Education (ICAE)		1.5"
Jacques, Joseph W.	.75" (tapes only)	
Klein, Philip (part of AEA)		
Knowles, Malcolm		7"
Laubach Literacy	164'	60'
Liveright, Alexander	3.5'	
Mc Clusky, Fred		2'
Mason, W. Dean	3'	
National Association of Public School Educators (NAPSE) (became National Association of Public and Continuing Adult Educators, NAPCE, now with AEA has become AAACE	3'	
National University Extension Association (NUEA)	22'	

D

NAME	PROCESSED	UNPROCESSED
New York Adult Education Council (1 item)		
Northwest Adult Education Association (1 item)		
Omnibus and Ford Foundation Film (1 folder)		
Parkinson, George A.	.25'	
Reed, Bernard	1.5	
Sharer, Robert E.	.75'	
Sheats, Paul H.	5'	24'
Stensland, Per		18'
Syracuse University Publications in Continuing Education	2.5'	
Thompson, Clarence H.	1'	
Thompson, Willard	2'	
University Council on Education for Public Responsibility	.5'	5"
Verner, Carlie	1.25'	
Whipple, James B.		4.5'

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From: Publications in Continuing Education List of Publications (MSS 26)

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NES	1 - 58	Notes and Essays Series (CSLEA)	1 - 6
NES	59 - 72	Notes and Essays Series (SUPCE)	7 - 8
REP	101 - 135	Reports Series (CSLEA)	9 - 13
REP	136 - 144	Conference Reports (CSLEA)	12 - 13
OCP	1 - 55	B. OCCASIONAL PAPERS SERIES (CSLEA)	14 - 19
OCP	1 - 46	Occasional Papers Series	14 - 19
OCP	47 - 55	Other Publications (CSLEA)	19
LNH	1 - 4	C. LANDMARK AND NEW HORIZONS SERIES	20
WPT	1 - 7	D. WILLIAM PEARSON TOLLEY MEDAL SERIES	21
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To Deb

To Alex Charters.
Syracuse University
in acknowledgement of
the most important
development of document
& information retrieval
services in the field
of Higher Education
in the 20th Century.
— E. Hutchenson
7/2/1967

from inside page of final report

F

MINISTRY OF RECONSTRUCTION.

ADULT EDUCATION COMMITTEE.

FINAL REPORT.

Presented to Parliament by Command of His Majesty.

LONDON:
PRINTED AND PUBLISHED BY
HIS MAJESTY'S STATIONERY OFFICE.
To be purchased through any bookseller or directly from
H.M. STATIONERY OFFICE at the following addresses:
IMPERIAL HOUSE, KINGSWAY, LONDON, W.C.2, and
28, ABINGDON STREET, LONDON, S.W.1;
37, PETER STREET, MANCHESTER;
1, ST. ANDREW'S CRESCENT, CARDIFF;
23, FORTH STREET, EDINBURGH;
or from E. PONSONBY, LTD., 116, GRAFTON STREET, DUBLIN.
1919.
[Cmd. 321.] *Price* 1s. 3d. Net.

ADULT EDUCATION

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OCT 1985

DESCRIPTIVE SUBJECT HEADINGS

Alexander N. Charters

00 General - 3 or more Descriptive Subject Headings

01 Accreditation (Resources in this category) pertain to governmental, organizational, institutional and/or programmatic methods of approval. Recognition of such as maintaining standards for offering credit for courses and certification for training.

04 Administration (Resources in this category) pertain to the organization, management and supervision of adult and continuing education agencies and programs.

12 Agencies (Resources in this category) pertain to an administrative establishment which sponsors and acts for specific organizations concerned with adult and continuing education.

16 Communications (Resources in this category) pertain to methods and techniques of information dissemination.

20 Comparative (Resources in this category) pertain to descriptive information on adult education programs operated in countries outside the U.S.A. In addition, resources are listed which present information about countries to form a basis for comparative studies.

24 Counseling (Resources in this category) pertain to methods and techniques of professional guidance for adults by continuing education personnel and staff. Included are methods and instructions for testing and evaluation.

28 Evaluation (Resources in this category) pertain to methods and techniques to determine significance or worth of adult and continuing education programs.

32 Finances (Resources in this category) pertain to the money or other capital resources and budgeting of adult and continuing education programs.

36 Foundations (Resources in this category) pertain to the psychological, sociological, and anthropoligical backgrounds of and demographic studies on adult and continuing education. Also, resources included related to the philosophy, theories, definitions and assumptions about adult education.

G

40 Futures (Resources in this category) pertain to projections and predictions in adult and continuing education.

44 History (Resources in this category) pertain to chronological record of significant events in the field of adult and continuing education.

48 Instruction (Resources in this category) pertain to methods, techniques, materials and facilites designed for imparting knowledge.

52 Learning (Resources in this category) pertain to the psychology, physiology and theories of adult learning.

56 Legislation (Resources in this category) pertain to laws, regulations and statutes designed or intended to effect adult and continuing education by local, state, federal governments. Also relates to international organizations.

60 Policy/Planning (Resources in this category) pertain to policies and plans of governmental and non-governmental decisions about adult and continuing education.

62 Programs (Resources in this category) pertain to specific curricula, syllabus, plans and operation of adult and continuing education activities.

64 Program Development (Resources in this category) pertain to the identification of learning needs through needs assessments and the subsequent development and implementation of education programs and evaluation. Also included are the principlas and procedures of curriculum development, design and evaluation.

68 Public Relations (Resources in this category) pertain to the promotion and publicity of programs to achieve a degree of understanding and goodwill.

72 Research (Resources in this category) pertain tomethods and techniques of inquiry, investigation and experimentation used in the study of adult and continuing education. In addition, this category includes findings and practical applications of theories related to adult and continuing education.

76 Resources (Resources in this category) pertain to human and physical sources and guides to the accessing these sources. Materials in this category include print and non-print items such as annotated bibliographies, reading lists, films and tapes which may be used by adult and continuing education personnel.

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80 Statistics (Resources in this category) pertain to collection, analysis, interpretation of demographic and financial data on adult and continuing education.

82 Students (Resources in this category) pertain to the recruitment, retention and characteristics of adult students.

84 Teachers (Resources in this category) pertain to characteristics of an issues related to adult and continuing education teachers and facilitators.

88 Trends (Resources in this category) pertain to current developments, issues and general movements related to adult and continuing education.

93 Acquisition Lists (Resources in this category) pertain to lists of books, monographs and other items which are periodically prepared by libraries, documentation and other centers.

95 Newsletters (Resources in this category) contain newsletters which cover topics related to adult education. It includes some periodicals not listed, at present, in the Periodical section of Bird Library.

G

DESCRIPTIVE SUBJECT HEADINGS AND SUB HEADINGS

PAHMPLET FILE (PF)

EDUCATION ADULT;

PF 01 ACCREDITATION - (CEU - Special Degrees - credits - certification)

04 ADMINISTRATION

12 AGENCIES

12A. GOVERNMENTAL AGENCIES

12A. 10 International

12A. 15 Regional

12A. 20 National

12A. 25 State

12A. 30 Local

12B. NON-GOVERNMENTAL AGENCIES

12B. 10 Arts Councils

12B. 15 Business and Civic Organizations

12B. 20 Charitable and Non-Profit Foundations

12B. 25 Churches and Synagogues

12B. 30 Communications Media

12B. 40 Community Organizations

12B. 41 Charitable Groups

12B. 42 Fraternal Organizations

12B. 43 Political Parties

12B. 44 Service Clubs

12B. 45 Special Interest Groups

12B. 46 Trade Associations

12B. 50 Labor Unions

12B. 60 Non-charitable Foundations

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12B. 80 Professional Societies

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12C. 10 Governmental

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20-1 AFRICA (SUB-SAHARA)

GH Ghana

NI Nigeria

RH Rhodesia

TZ Tanzania

ZM Zambia

20-2 ARAB REPUBLICS

20-3 ASIA AND THE PACIFIC AREA

AT Australia

CJ China, People's Republic of

G

CK China, Republic of

ID India

NE New Zealand

20-4 EUROPE

DK Denmark

FR France

GE Germany, Democratic Republic of (East)

GF Germany, Federal Republic of (West)

IS Isreal

ND Metherlands

PO Poland

PR Portugal

SW Sweden

UK United Kingdom

YU Yugoslavia

20-5 LATIN AMERICA AND THE CARIBBEAN AREA

BT Brazil

CI Chile

DR Dominican Republic

GY Guyana

JA Jamaica

20-6 NORTH AMERICA

CC Canada

US United States

20-7 INTERNATIONAL

24 COUNSELING - personnel - tests

28 EVALUATION

32 FINANCES - budgeting

36 FOUNDATIONS - definitions, assumptions, rights, freedoms, philosophy, theories

40 FUTURES

44 HISTORY

48 INSTRUCTION - materials - facilities - methods

52 LEGISLATION - policy

60 POLICY/PLANNING

62 PROGRAMS

62D. 5 Conferences

62D. 10 Adult Basic Education

62D. 11 Education Opportunity (basic) - Grants

62D. 12 General Education Development (GED)

62D. 13 Literacy Instruction

62D. 20 Cooperative Extension

62D. 21 Agricultural Education

62D. 22 Home Economics

62D. 30 English as a Second Language

62D. 31 Bilingual/Bicultural

62D. 32 Other Languages as a Second Language

62D. 33 Linguistics

62D. 34 TESOL

62D. 40 Occupational and Vocational Education

62D. 41 Training and Development

62D. 50 Subjects

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62D. 52 Child Care

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62D. 55 Health Education

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62D. 62 Leisure

62D. 63 Disadvantaged

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62D. 69 Migrants

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62D. 71 Community Education

62D. 72 Religious

62D. 73 Immigrant

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62D. 76 Public Broadcasting

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62D. 79 Career Education

62D. 80 Rural Education

62D. 81 Industrial

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68 PUBLIC RELATIONS

82 STUDENTS - adults - lerners - characteristics

84 TEACHERS - faculty - program administrators - staff

88 TRENDS

93 ACQUISITION LISTS

95 NEWSLETTERS

J. MSS SERIES (MSS)

	TITLE	AUTHOR	ARCHIVES	L.C.	ERIC (ED)	ANC
			AVC6U68			
MSS 1	Aids to Access-Resources for Educators of Adults	Alexander N. Charters, 1978	X	LC5219 C45 A38	168 598	
MSS 2	Professional Development of Educators of Adults	Alexander N. Charters, 1978	X	LC5219 C45 P72	166 361	X
MSS 3	Desarrollo Professional de Educadores de Adultos	Alexander N. Charters, 1977	X	LC5219 C45 P7218	N.S.[a]	X
MSS 4	Publications in Continuing Education	Alexander N. Charters, ed., 1979	X	LC5219 S9	N.S.[a]	X
MSS 5	Who We Are: What Some Educators Say About Their Characteristics, Competencies, and Roles	Alexander N. Charters, Ronald J. Hilton, 1978	X	LC5219 C45 W45	162 077	
MSS 6	Continuing Education for Educators of Adults - The Roles of Research	Alexander N. Charters, 1977	X	LC5219 C45 C6	159 437	X
MSS 7	Syracuse University Resources in Adult Education	Alexander N. Charters, 1978	X	LC5219 C45 S9	184 500	
MSS 8	Periodicals, Newsletters, & Indexes in E.S. Bird Library and Clearinghouse of Resources of Adults	Alexander N. Charters, Donald P. Holmwood, 1978	X	LC5219 C45 P4	162 670	X

[a]N.S. - not submitted.

	TITLE	AUTHOR	ARCHIVES	L.C.	ERIC (ED)	ANC
			AVC6U68			
MSS 9	Accessibility to Resources for Educators of Adults	Alexander N. Charters, 1977	X	LC5219 C45 A2	175 464	X
MSS 10	Acquisition List Pamphlet File - E.S. Bird Library	Alexander N. Charters, 1978	X	LC5219 C45 A27	162 671	X
MSS 11	Abstracts of Dissertations and Theses: Syracuse University Graduates in Adult Education	Alexander N. Charters, 1979	X	LC5215 A27	183 168	X
MSS 12	Publications in Continuing Education - Revised	Alexander N. Charters, 1979	X	LC5215 59	188 616	
MSS 13	Adult Education Acquisition List Pamphlet File - E.S. Bird Library - Revised	Alexander N. Charters, 1980	X	LC5219 C45 A27	188 616	X
MSS 14	Clearinghouse Resources for Educators of Adults. Four Year Report (October, 1975 - June, 1979)	Alexander N. Charters, Project Director, 1980	X	X		
(MSS 15) MSS 7- revised	Syracuse University Resources in Adult Education - Revised	Alexander N. Charters, 1979	X	I.P.		

	TITLE	AUTHOR	ARCHIVES	L.C.	ERIC (ED)	ANC
			AVC6U68			
MSS 16	Adult and Continuing Education Collections--A Descriptive List of Manucript Holdings in Syracuse University Libraries	Alexander N. Charters, Compiler, 1977	X	LC5215	167 702	
MSS 17	Adult Education Masters' Theses and Doctoral Dissertations on Microfilm in S.U. Library	Alexander N. Charters, Compiler, 1977	X	LB2381 S95	164 793	X
MSS 18	International Handbook of Resources for Educators of Adults	Alexander N. Charters, ed., 1979	X	LC5215 C55	X	X
MSS 19	Personal Papers of Frank C. Laubach. Documents of Laubach Literacy, Inc.	Compiled by Deborah R. Chmaj and Menbere Wolde 1974	X	X	166 363	X
MSS 20	The Paul Hoy Helms Library in Liberal Adult Education	Compiled by Alexander N. Charters 1973	X	LC5219 C45 P3	162 672	X
MSS 21	Omnibus Series	Alexander N. Charters (1965)	X	X	I.P.	
MSS 22	Audio Tapes - E.S. Bird Library	Compiled by Alexander N. Charters, 1976	X	LC5219 C45 A9	N.S.[a]	X
MSS 23	Adult Education Sound and Video Recordings E.S. Bird Library	Alexander N. Charters, George Abbott 1982	X	X	I.P.	X

[a]N.S. - not submitted

	TITLE	AUTHOR	ARCHIVES	L.C.	ERIC (ED)	ANC
			AVC6U68			
MSS 24	Omnibus Series - E.S. Bird Library	Compiled by Alexander N. Charters 1976	X	LC5219 C45 045	166 362	X
MSS 25	Humanizing Adult Education Research: Five Stories from the 1930's	Ronald Hilton 1982	X	I.P.	I.P.	X
MSS 26	Publications in Continuing Education (MSS 12 revised)	Alexander N. Charters, Donald Holmwood, 1983 $8.00	X	I.P.	I.P.	X
MSS 27	Syracuse University Publications in Continuing Education on Microfiche	Alexander N. Charters, 1983 In Process				
MSS 28	Continuing Education Photograph Collection: by Event and Person	Alexander N. Charters, Carolyn Davis				
MSS 29	Adult Education Periodicals and Newsletters in E.S. Bird Library	Alexander N. Charters, Edward Gschwender 1983 $8.00				
MSS 30	Acquisition List Pamphlet File - E.S. Bird Library	Alexander N. Charters, Edward Goodman 1983				
MSS 31	Syracuse University Resources for Educators of Adults - A Retrospective View: Looking to the Future	Alexander N. Charters, Betty Jane Vaughn January 1986				

	TITLE	AUTHOR	ARCHIVES	L.C.	ERIC (ED)	ANC
			AVC6U68			
MSS 24	Omnibus Series - E.S. Bird Library	Compiled by Alexander N. Charters 1976	X	LC5219 C45 045	166 362	X
MSS 25	Humanizing Adult Education Research: Five Stories from the 1930's	Ronald Hilton 1982	X	I.P.	I.P.	X
MSS 26	Publications in Continuing Education (MSS 12 revised)	Alexander N. Charters, Donald Holmwood, 1983 $8.00	X	I.P.	I.P.	X
MSS 27	Syracuse University Publications in Continuing Education on Microfiche	Alexander N. Charters, 1983 In Process				
MSS 28	Continuing Education Photograph Collection: by Event and Person	Alexander N. Charters, Carolyn Davis				
MSS 29	Adult Education Periodicals and Newsletters in E.S. Bird Library	Alexander N. Charters, Edward Gschwender 1983 $8.00				
MSS 30	Acquisition List Pamphlet File - E.S. Bird Library	Alexander N. Charters, Edward Goodman 1983				
MSS 31	Syracuse University Resources for Educators of Adults - A Retrospective View: Looking to the Future	Alexander N. Charters, Betty Jane Vaughn January 1986				

SYRACUSE UNIVERSITY

PRINTING SERVICES

123 COLLEGE PLACE | SYRACUSE, NEW YORK 13210 | 315-423-2233

SU-AE
Memo 53
May 1977

I

MEMORANDUM

TO: Dr. Alex Charters, Adult Education

DATE: May 3, 1977

SUBJECT: DISTRIBUTION OF PCE PRINTED MATERIALS

As per our conversation May 2, the following will outline the arrangements for Printing Services to handle PCE printed materials.

1. Printing Services agrees to inventory all PCE-owned publications assigned to Printing Services for distribution.

    a. Printing Services will keep a current inventory of PCE-owned publications and send a copy of the inventory to PCE quarterly.

    b. PCE may use its inventory as it sees fit as long as withdrawals are done on a regular form or memo.

2. Procedures for filling orders for PCE-owned publications:

    a. All orders are to be sent to Printing Services.

    b. Printing Services will handle all details of the distribution of the above publications, including warehousing, order processing, invoicing, shipping, accounting, and billing.

    c. Printing Services will fill standing purchase orders in the same way as other orders.

    d. Printing Services will not accept any returns.

    e. Printing Services will offer the publications for sale to wholesale and retail booksellers, libraries, schools, and teachers at a discount rate established by PCE.

    f. The bulk discount policy is 10% off for orders of 10-19 copies, 20% off on orders of 20 or more copies.

    g. Printing Services will ship overseas as well as domestic orders, using the "air printed matter" rate for overseas orders and "best way" for domestic orders.

    h. Printing Services will send out complimentary copies as requested by PCE and will charge PCE for cost of shipping.

.ACUSE UNIVERSITY
PRINTING SERVICES
328 COLLEGE PLACE | SYRACUSE, NEW YORK 13210 | 315-423-2233

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MEMORANDUM

TO: Dr. Alex Charters

DATE: May 3, 1977

SUBJECT:

3. Financial arrangements:

a. The retail price for each PCE-owned publication will be established by PCE.

b. All payments for orders are to be sent to Printing Services.

c. On all orders...institutions are to use official purchase order form and the shipping charge will be added to the invoice. All other orders are to be prepaid with 10% added for cost of shipping. New York State residents must pay sales tax as appropriate, on book orders.

d. After money for each PCE-owned publication is received by Printing Services, 25% of the retail price will be retained by Printing Services to cover handling and reporting.

e. Printing Services will send to PCE at the end of each quarter an inter-departmental order covering 75% of the retail price of PCE-owned publications for which Printing Services has received payment during that quarter. A copy of each publication order that has been filled will be available at Printing Services to serve as a current mailing list for PCE.

f. All extra charges for mailing complimentary copies, additional shipping charges over and above the normal 10% on prepaid orders, and other services requested by PCE will be deducted from the 75% which is paid quarterly.

g. Either party may cancel the above arrangements with 30 days written notice.

Donald R. Perritone, Director, Printing Services

Dr. Alex Charters, Director, PCE

cc: J. A. Tatusko

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SU-AE
Memo 13
Revised Nov. 1985

List of Memos - Syracuse Univeristy
Alexander N. Charters

SU-AE Memo 1 1979 Oct. 1980 Nov. 1980 June 1981	Syracuse University Resources for Educators of Adults (SUREA)
SU-AE Memo 2 April 1983 Rev.June 1984	Professional Development of Educators of Adults - complete -
SU-AE Memo 3 March 1979 June 1981	Archives, Manuscripts and Special Collections
SU-AE Memo 4 June 1981	Syracuse University Publications in Continuing Education (SUPCE)
SU-AE Memo 5 July 1981	Continuing Education Photograph Collection
SU-AE Memo 6 Nov. 1981 January 1983	Associated Resources Centers for Adult Education (ARCAE)
SU-AE Memo 7 April 1983 Revisions	Professional Development of Educators of Adults - current
SU-AE Memo 8	Press Release - National Recognitions
SU-AE Memo 9 November 1981	Syracuse University Center for the Study of Adult (CSAE)
SU-AE Memo 10 October 1980	Syracuse University Personnel Associated with SUREA

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Memo 11
April 1983
Associated Resource Centers in Adult Education (ARCAE) Publications Related to Syracuse University Resources for Educators of Adults (SUREA)SU-AE

Memo 12
Spring 1982
Fall 1983
Syracuse University Publications in Continuing Education Publications Order Form

SU-AE
Memo 13
November 1983
Revisions
List of Memos - Syracuse University

SU-AE
Memo 14
April 1983
Visit of Paul Henry Bertelson regarding Tolley Award

SU-AE
Memo 15
Sept. 1979
October 1983
Contributors to SUREA

SU-AE
Memo 16
February 1982
Rev. Apr. 1985
Selected Resources for Educators of Adults

SU-AE
Memo 17
To Alumni of Adult Education

SU-AE
Memo 18
1983
SUPCE Publications on Microfiche

SU-AE
Memo 19
December 1983
S.U. Professor Returns from World Travels

SU-AE
Memo 20
1983-84
Metropolitan Syracuse Committee on Adult & Continuing Education

SU-AE
Memo 21
June 1984
Rev. Nov. 1984
Syracuse University Publications in Continuing Education

SU-AE
Memo 22
May 1984
Education Tours - International for Educators of Adults

SU-AE
Memo 23
May 1984
Conferences & Meetings of Organizations - International for Educators of Adults

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SU-AE Memo 24 December 1983	Students and Alumni in Adult Education
SU-AE Memo 25 Condensed Nov. 1984	Adult Education Town, U.S.A.-clipped from ACE-TODAY, Vol. XIV Nos. 14-17.
SU-AE Memo 26 August 1984	Conferences/Meetings & Tours - From International Associates Newsletter, Issue #10, July 1984
SU-AE Memo 27 October 1982	A Four-Year Plan - Adult Education Project Octobe 1, 1982-September 30, 1986
SU-AE Memo 28 May 1984 Rev Oct. 1985	SUREA - Descriptive Subject Headings - Pamphlet File
SU-AE Memo 29 1981	International Resources for Educators of Adults
SU-AE Memo 30 December 1983 Nov. 1985	Margaret and Alexander Charters Award
SU-AE Memo 31 1980	An Archives for Adult Education
SU-AE Memo 32 1984	The What & How of the Syracuse Collection
SU-AE Memo 33 1982	Press Release: Alexander Charters - Keynote at UNESCO Conference in Zimbabwe
SU-AE Memo 34 1981	Comparing Adult Education Worldwide
SU-AE Memo 35 1984	Mentors II
SU-AE Memo 36 Nov. 1984	Photographs - Adult Education

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SU-AE Memo 37 Nov. 1984	Press Release: International Adult Education Programs Surveyed
SU-AE Memo 38 June 1985	Visiting with Alexander N. Charters: A Reflection. -from Journal of Continuing Higher Education, Spring 1985
SU-AE Memo 39 June 1985	SUREA: The Grand Canyon of Adult Education Research -from Lifelong Learning, May 1985
SU-AE Memo 40 Sept. 1979 Oct. 1983	SUREA Change of Address Letter
SU-AE Memo 41 May 1979	Letter to SUREA Donors/Contributors
SU-AE Memo 42 1981	Categories of Mailing Lists
SU-AE Memo 43 May 1976	Subject Access to Adult Education Collection
SU-AE Memo 44 1976 (?)	Procedure Regarding Resource Acquisition & Processing
SU-AE Memo 45 Oct. 1981	Procedure for Ordering and Billing of SUREA Acquisitions
SU-AE Memo 46 Feb. 1980	Continuing Recognition and Updating of SUREA
SU-AE Memo 47 Oct. 1981	Procedures for Payment of SUREA Acquisitions
SU-AE Memo 48 Feb. 1981	Syracuse University Research Program in Adult Education
SU-AE Memo 49 May 1985	Syracuse University Librarires-Gifts Policies, Procedures, Guidelines

SU-AE
Memo 50 — Book Collection Bird Library
Oct. 1981

SU-AE
Memo 51 — Community Education Collection
April 1982

SU-AE
Memo 52 — CREA Collection
Aug. 1979
Rev. Apr. 1982

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Memo 53 — Distribution of PCE Printed Materials
May 1977

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Memo 54 — AEA Materials
April 1982

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Memo 55 — Continuing Education Manuscript Collection - George Arents Research Library
Oct. 1985

SU-AE
Memo 56 — International Handbook of Resources for Educators of Adults
Nov. 1985

SU-AE
Memo 57 — Publications in Continuing Education - Publications List MSS 26
Dec. 1985

SU-AE
Memo 58 — Publications in Continuing Education - Publications List MSS Series
Dec. 1985

SU-AE
Memo 59 — Inside page of Final Report - Adult Education Committee, Ministry of Reconstruction, London, England
July 1967

SU-AE
Memo 60 — Grants for Adult and Continuing Education
Jan. 1986

SU-AE
Memo 61 — Status of Adult Education Students
Feb. 1980

SU-AE
Memo 62 — Location of Adult Education Programs
June 1973

SU-AE
Memo 63 SUPCE Arrangements with Sydjgsk Universitets

SYRACUSE UNIVERSITY
SCHOOL OF EDUCATION
Syracuse University Resources for Educators of Adults
220 Huntington Hall | Syracuse, New York 13210 U.S.A.
315-423-3421
Alexander N. Charters
Director

FOR IMMEDIATE RELEASE

SU-AE
MEMO 8
Dec. 1980

NATIONAL RECOGNITION

Alexander N. Charters, professor of adult education, Syracuse University, Syracuse, N.Y., and the university have received several national recognitions in the United States for their leadership in and contributions to the field of adult education. These recognitions include the following.

The Adult Education Association USA at its November 1980 convention gave a Pioneer Award to Dr. Charters for establishing the Library of Continuing Education at Syracuse University. Now named Syracuse University Resources for Educators of Adults, the library is the first such resource center in the United States. It enhances resource identification, processing, and evaluation; resource utilization; and resource accessibility to libraries, programs, and networks worldwide.

In 1968 a national study cited Syracuse University as one of the top three national pace-setters in Adult Education. The late Dr. A. A. Liveright, who conducted the study, based his citation upon Syracuse University's comprehensive program, which included, besides University College, the Library of Continuing Education, Educational Resources Information Clearinghouse on Adult Education (ERIC/AE), and Publications in Continuing Education. Dr. Charters from 1964 to 1973 was Vice President for Continuing Education, Syracuse University, the first such position in universities in the United States and Canada.

In 1957 University College, Syracuse University received the most votes from deans and directors of university extension and adult education programs who were polled by the late Dr. Robert Love, New York University, to nominate the best adult and extension divisions in the United States and Canada. Dr. Charters was then Dean of University College, Syracuse University.

SU-AE
Memo 6
January 1983

SYRACUSE UNIVERSITY

SCHOOL OF EDUCATION

150 MARSHALL STREET | SYRACUSE, NEW YORK 13210

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TO: Associated Resource Centers in
Adult Education (ARCAE)

FROM: Alexander N. Charters

During the past several months I have been having discussions with the organizations and centers that have responded to my communication of November 3, 1981 concerning Associated Resource Centers in Adult Education (ARCAE).

It seems important that the relationship of UNESCO be clarified. Accordingly, I have discussed this matter with Dr. Paul Bertelsen, Chief, Adult Education Section, UNESCO. He states that UNESCO "cannot be a member--but would be pleased to provide any technical assistance necessary to facilitate the establishment of the Association and to cooperate with it on a regular basis."

Three organizations have indicated continuing interest. Communications continue with some other ones.

Associates:

Library of the Stighting Sve
t.a.v. Jan Tonneman
P.O. Box 351
3800 AJ Amersfoort
The Netherlands

National Institute of Adult Education (England and Wales) (NIAE)
Arthur K. Stock, Director; or Howard Fisher, Deputy Director; or
Elaine Pole, Librarian
19B DeMontfort St.
Leicester LE1 7GE
England

Syracuse University Resources for Educators of Adults (SUREA)
Alexander N. Charters, Director
Syracuse University
Syracuse, New York 13210 USA

Technical Assistance:

Adult Education Section, UNESCO
Dr. Paul Bertelsen, Chief
7 Place de Fontenoy
75700 Paris
France

It would be helpful if each Associate would send to UNESCO the same items that they send to each Associate. It is expected that they will continue to keep us informed of developments.

For your information, I am enclosing a slightly revised statement describing ARCAE.

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AREA OF ADMINISTRATIVE AND ADULT STUDIES
School of Education / Syracuse, New York 13210
315 / 423-3421, 423-4763, 423-2754

SU-AE
MEMO
(Rev. Jan/83)

ASSOCIATED RESOURCE CENTERS FOR ADULT EDUCATION
(ARCAE)

The purpose of Associated Resource Centers for Adult Education (ARCAE) is to facilitate access to information resources to assist educators of adults in their continuing professional development.

It is a cooperative association designed to link national and international resource centers. The term resource centers is used for libraries, documentation centers, bureaus, institutions, associations or other bodies with resources and information about resources for educators of adults.

Each Associated Center defines its own constituency of users. The type and level of services provided may be different from the ones provided to the other Associated Resource Centers.

The scope of each Associated Resource Center may include:

- Resource items and information about resources
- Print and nonprint items as well as human resources
- Resources for educators of adults (not for adults in courses or programs)
- Resources national or international in scope
- Resources in designated languages

The collections may include:

- Books
- Pamphlets
- Theses and Documents
- Periodicals and newsletters
- Media - nonprint (microfiche, microfilm, cassettes)
- Clearinghouses
- Archives and manuscripts
- Photographs
- Human resources

The services available may include:

- Computerized and manual search capability
- References services of professional staff
- Support services such as copying facilities and technical staff assistance

- Acquisition lists
- Catalogues and other means to facilitate retrieval of items
- Accommodations at Center
- Carrel or other work space

A publication program may be part of or related to an Associated Resource Center. The program may include:

- List of publications

  Each publication may include author, title, language, date published, distributor, leaves/length/no. of microfiche, catalogue number, microfiche number

- Location of copies at such places as:

  . resource center

  . library with name, call number, and system, e.g., Dewey System, Library of Congress, ERIC, University Microfilm

Access by Users:

Each Associated Resource Center should provide any information that will enable users to identify items and gain access to the items.

The formation of the Associated Resource Center may have various formats. There is no suggestion of conformity.

Each Associated Resource Center provides information to facilitate access by the users. Information:

a) should include a general description
b) may include:

  . general description
  . acquisition lists
  . bibliographies
  . policy and procedures
  . scope of collections
  . languages of resource center staff
  . support services
  . privileges and limitations for researchers and other users (fees or charges)

Each Associated Resource Center may describe its center and materials as it considers appropriate.

The general description is to be provided in English as well as other language (if any) of the Center. Other materials may be in the language of the Center.

Each Associated Resource Center exchanges documents and other information about its resources with each other Associated Resource Center according to its policies and procedures. Educators of adults may consult these materials at any one of the centers. They may get access to the items by following the specified policies and procedures and making inquiries directly to the Associated Resource Center holding the resources and providing the services.

SYRACUSE UNIVERSITY

SCHOOL OF EDUCATION

150 MARSHALL STREET | SYRACUSE, NEW YORK 13210

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April 8, 1983

TO: Associated Resource Centers in
Adult Education (ARCAE)

FROM: Alexander N. Charters

I am enclosing some information which may be useful to you as an Associated Resource Center.

This material may be made available to educators of adults who have inquiries about materials not held in your library/ documentation center.

There is attached:

1) a memorandum describing SUREA

2) a list of publications which assists the researcher to know about the resources at Syracuse University

3) a request that you check which publications you have. Let me know which publications you do not have and a copy will be sent to you free of charge.

Items with an asterisk (*) are being revised and will be available soon. A copy of each will be sent when it becomes available.

Please tell inquirers who have requests about items or accessibility to direct them to:

Education Bibliographer
Ernest S. Bird Library
Syracuse University
Syracuse, New York 13210 USA

f/
enc.

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SU-AE
MEMO -
April 1983

ASSOCIATED RESOURCE CENTERS FOR ADULT EDUCATION
- current -

Publications by
Syracuse University Publications in Continuing Education (SUPCE)
related to
Associated Resource Centers for Adult Education
Alexander N. Charters

ABSTRACTS OF DISSERTATIONS AND THESES: SYRACUSE UNIVERSITY GRADUATES IN ADULT EDUCATION. MS11, Alexander N. Charters. Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1979. 95pp., 22 items. (LC 5215 A27) (ED 183 168).

ACQUISITION LIST PAMPHLET FILE - E.S. BIRD LIBRARY. Alexander N. Charters and Edward Gorman. MSS30 Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1983. (in process).

ADULT AND CONTINUING EDUCATION COLLECTIONS, A DESCRIPTIVE LIST OF MANUSCRIPT HOLDINGS IN SYRACUSE UNIVERSITY LIBRARIES. MSS16 (BA.6.US.AdOS). Compiled by Alexander N. Charters, Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1977. 204pp., 228 linear ft. (LC 5215) (ED 167 702).

ADULT EDUCATION - SOUND AND VIDEO RECORDINGS. E.S. BIRD LIBRARY. MSS23. Alexander N. Charters and George Abbott, Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1982. 46pp. (LC/IP) (ED/IP).

ADULT EDUCATION MASTERS THESES AND DOCTORAL DISSERTATIONS - ON MICROFILM IN SYRACUSE UNIVERSITY LIBRARIES. MSS17. Compiled by Alexander N. Charters, Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1877. 159pp., approx. 1,200 items. (LC 2381 S95) (ED 174 793).

PERSONAL PAPERS OF FRANK C. LAUBACH. Documents of Laubach Literacy, Inc. MSS19. (BA.6.US.La03). Compiled by Deborah R. Chmaj and Menbere Wolde. Syracuse University, Syracuse, NY 13210 USA, 1979. 91pp., 164 linear ft. (LC IP) (ED 166 363).

OMNIBUS SERIES - E.S.BIRD LIBRARY. MSS24 (cc.6.US.Om19). Compiled by Alexander N. Charters. Syracuse University Adult Education Area, Syracuse University, Syracuse, NY 13210 USA, 1976. 35pp., 223 items. (LC 5219 C45 045) (ED 166 362).

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THE PAUL HOY HELMS LIBRARY IN LIBERAL ADULT EDUCATION. (cc.6US.Pa03). Compiled by Alexander N. Charters. Syracuse University Adult Education Area, Syracuse University, Syracuse, NY 13210 USA, 1973. 53pp., 733 items. (LC 5219 C45 P3) (ED 162 672).

ADULT EDUCATION PERIODICALS & NEWSLETTERS. E.S. BIRD LIBRARY. MSS29. Alexander N. Charters and Edward Schwender, Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1983.

PUBLICATIONS IN CONTINUING EDUCATION. MSS28 (MS12 revised), Alexander N. Charters, editor. Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1983. pp., items.

SYRACUSE UNIVERSITY RESOURCES IN ADULT EDUCATION. (MSS15) MS7 revised. Alexander N. Charters, Syracuse University Publications in Continuing Education, Syracuse University, Syracuse, NY 13210 USA, 1979. (LC IP).

NOTE: Each publication is available in Archives Bird Library, Book Collection Bird Library, ERIC (Educational Research Information Center).